

THE MATTABASSETT DISTRICT

Memorandum

Date: November 10, 2014

Subject: Agenda - Monday,
November 17, 2014 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Brian W. Armet, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of October 20, 2014	1 - 4
2. Treasurer's Report	5 - 13
a. Receipts & Expenditures – FY 14-15	7
b. Operating Fund Statement of Income	8
c. Cash Flow Graphs	9 - 11
d. Investment Schedule	12 - 13
3. Budget Statement	14 - 16
4. Check Register Report – October, 2014	17 - 19
5. Staff Reports	20 - 40
a. Monthly Report	20 - 31
b. Safety/Energy Report	32
c. Operational Profile	33 - 36
d. Monthly Flows & Rainfall Data for the Past Two Years	37
e. Effluent Quality Graph	38
f. Nitrogen Graph	39
g. Maintenance Graph	40
6. Committee Reports	
a. Engineering	
b. Finance	
1. Mower and Tractor	
2. 2013-2014 Audit Report	
c. Human Resources	
1. Executive Director's Job Specifications	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee	
1. C.H. Nickerson's Payment Requisition #30 for Sept/Oct 2014 - \$1,133,311.32	
2. Wright-Pierce's Payment Requisition for September 2014 - \$138,605.92	
3. Change Order #33 for 15 Sub Change Orders - \$74,868.13	

- 4. Change Order #34 for 11 Sub Change Orders - \$77,620.62
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
 - a. 2015 Board of Directors' Meeting Dates
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, December 15, 2014 at 5:30 p.m.**, in the Administration Building, Cromwell, Connecticut.